JAYKANT BALAJI SHANDILYA

Jayshandilya9@gmail.com

INDIA

MAHARASHTRA

NAGPUR

6353952795

Address : Plot No.232, Sharda Apartment, Nandanvan, Nagpur - 09

I came from a very poor family. Now I have a wife & one daughter in my family. I live in Nagpur, India. When I was 18 year old I joined my first company. After that, I continued my education with my duties. I completed my MBA with my duties due to which I am hardworking person.

PASSPORT: Z3038357

WORK HISTORY 1 2 3 4 5 6 7 8 9 10

Period	Position	Experience
OCT 2021 TO CURRENT	10) Business Development Manager SHREE BALAJI FASHION, KANHAN, NAGPUR, MAHARASHTRA, INDIA	1.7 YRS EXP.
JULY 2021 TO SEP 2021	9) Business Development Manager SHREE GANESH PETROLEUM, MANDLA, MADYAPRADESH, INDIA	0.3 YRS EXP.
APRI 2019 TO JUNE 2021	8) Sr. Officer (PSF QUALITY CONTROL) SHUBHALAKSHAMI POLYESTER LTD, BHARUCH, GUJARAT, INDIA	2.3 YRS EXP.
DEC 2016 TO MAR 2019	9) Officer (PSF QUALITY CONTROL) SHUBHALAKSHAMI POLYESTER LTD, BHARUCH, GUJARAT, INDIA	2.4 YRS EXP.
APRI 2016 TO NOV 2016	6) Asist Officer (PSF QUALITY CONTROL) INDORAMA SYNTHETICS (I) LTD, NAGPUR, MAHARASHTRA, INDIA	0.8 YRS EXP.
APRI 2011 TO MAR 2016	5) Sr. Chemist (PSF QUALITY CONTROL) INDORAMA SYNTHETICS (I) LTD, NAGPUR, MAHARASHTRA, INDIA	5.0 YRS EXP.
APRI 2006 TO MAR 2011	4) Chemist (PSF QUALITY CONTROL) INDORAMA SYNTHETICS (I) LTD, NAGPUR, MAHARASHTRA, INDIA	5.0 YRS EXP.
APRI 2003 TO MAR 2006	3) Analyst (DTY PROCESS CONTROL) INDORAMA SYNTHETICS (I) LTD, NAGPUR, MAHARASHTRA, INDIA	3.0 YRS EXP.
APRI 2000 TO MAR 2003	2) Junior Asist Lab Analyst (DTY PROCESS CONTROL) INDORAMA SYNTHETICS (I) LTD, NAGPUR, MAHARASHTRA, INDIA	3.0 YRS EXP.
NOV 1996 TO MAR 2000	1) Lab Attendant (DTY PROCESS CONTROL) INDORAMA SYNTHETICS (I) LTD, NAGPUR, MAHARASHTRA, INDIA	4.5 YRS EXP.

EDUCATION

Period	Qualification
JUN 2011 TO MAY 2014	3) MASTER OF BUSINESS ADMINISTRATION (MBA) Marketing Mahalaxmi Jagdamba College, Nagpur, Maharashtra, India
FEB 2009 TO AUG 2009	2) Diploma in Total Quality Management & ISO 9000 All India Institute Management Studies, Chennai, India
JUN 2002 TO MAR 2006	1) Bachelor of Art Seth Keshrimal Porwal College, Kamptee, Nagpur, Maharashtra, India

AWARD

Date	Award
28 DEC 2001	1) Prashsti Patra (Honesty) received from Indorama Synthetics (I) Ltd.
26 JAN 2003	2) Suggestion Scheme Award received from Indorama Synthetics (I) Ltd.

CERTIFICATION

JAN 2023	8)	BASIC COMPUTER COURSE COMMON SERVICE CENTER ACADEMY, DELHI, INDIA
DEC 2022	7)	CERTIFICATE COURSE IN INTERPRENEURSHIP IT & THE NETWARK ECONOMY AT INDIAN SCHOOL OF BUSINESS.
MAR 2020	6)	YELLOW FEVER INTERNATIONAL CERTIFICATION OF VACCINATION OR PROPHIAXIS
FEB 2016	5)	BUSINESS DEVELOPMENT SKILL PROGRAM HOPE TRAINING & CONSULTANCY SERVICES PVT LTD, KORADI,NGP.
JAN 2000	4)	CERTIFICATE COURSE IN COMPUTER OPERATION MAHARASHTRA STATE BOARD OF VACATIONAL EXAM, MUMBAI
JUNE 2006	3)	BACHELOR OF ART SETH KESHRIMAL PORWAL.COLLEGE KAMPTEE, NAGOUR UNIVERSITY
MAR 1999	2)	HSC BHARAT RATNA INDIRA GANDHI SCHOOL, KANHAN, STATE BOARD
MAR 1994	1)	SSC UCCHA PRATHAMIK SALA, SATAK, MAHARASHTRA STATE BOARD

SKILL & EXPERTISE

1) SAP Operating knowledge – Data entry, indent of material, material issue, Purchase order generate, & report generate.

2) Knowledge of Windows 95/98/Win2000/Win 7/XP/XP2/Win 10, also MS Office – Word, Excel, Power Point & Publisher.

3) Knowledge of internet, Computer savvy of hardware & installation of all software.

4) Knowledge of all government registration & form filling by using online app & web side. Prepared Aadhar card correction, pan card, income certificate, caste cretificate, caste validity, Aaple sarkar,udyag aadhar certificate, msme certification Incom tax department – ITR filling & GST return filling, voting card, ration card, disability certificate, GST certificate, gazzette, shop act liacense, banner, digital marketing, social marketing & Business Developmentetc.

5) Best communication, Best management, Well manpower handling, Leadership quality, Accurate observation, Best in data analysis, Best behaviour, Positive thinking, Team building, Short/long term planning, Problem solving, Decision Making, Time management, confident, Audi

ABOUT ME

FULL NAME	JAYKANT BALAJI SHANDILYA
DATE OF BIRTH	05/07/1978
SEX	MALE
MARITAL STATUS	MARRIED
NATIONALITY	INDIAN
LANGUAGE	ENGLISH, HINDI & MARATHI